

AGENDA FOR

YOUTH CABINET

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To: All Members of Youth Cabinet

Councillors : G Campbell, J Columbine, J Frith,
P Heneghan, K Hussain, D Jones, D O'Hanlon,
A Simpson, S Southworth, B Vincent, S Walmsley and
Sharman (Chair)

Dear Member/Colleague

Youth Cabinet

You are invited to attend a meeting of the Youth Cabinet which will be held as follows:-

Date:	Thursday, 24 October 2013
Place:	Lancaster Room, Elizabethan Suite, Bury Town Hall
Time:	5.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING *(Pages 1 - 4)*

3 DECLARATIONS OF INTEREST

Members are asked to consider whether they have an interest in any item on the agenda and if so, to formally declare that interest.

4 YOUNG CARERS

An update will be given at the meeting.

5 FUTURE MEETINGS AND FORMAT *(Pages 5 - 8)*

The Youth Cabinet will discuss future meetings of the Cabinet, the attached Draft Terms of Reference and the Councillors' role on the Youth Cabinet.

6 CIRCLES OF INFLUENCE *(Pages 9 - 12)*

An update will be given at the meeting.

7 FEEDBACK FROM YOUTHFORIA

Emily and Laraib will report at the meeting.

8 YOUTH MARKET UPDATE

An update will be given at the Meeting.

9 VISIT TO BOLTON YOUTH SERVICE

Feedback will be given at the meeting.

10 FEEDBACK AND ACTIONS FROM TOWNSHIP FORUM DISCUSSION.

Minutes of: **YOUTH CABINET**

Date of Meeting: 3 September 2013

Present: T Sharman (Chair), A Miller, C Bennett, A Howarth, N McIntyre, L Cooke, I Taylor, T Utsiwedeta, E Kay, J McKiernan, J Griffin

Councillors G Campbell, J Columbine, J Frith, K Hussain, A Simpson, S Southworth, B Vincent and S Walmsley

C Pearson – Children’s Services

C Baker – Young Persons Representative for Bury West Township Forum

K Allam – Youth Service

D Hanley- Youth Service

Apologies for absence: Councillor D Jones

1 DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

2 MINUTES OF THE LAST MEETING

It was agreed:

Subject to the inclusion of apologies sent by Cllr Andrea Simpson that the Minutes of the meeting held on 18 July be approved as a correct record.

3 TOWNSHIP FORUMS - DEVELOPING LINKS BETWEEN YOUTH CABINET AND TOWNSHIP FORUMS

The attendees were split into 2 groups to give feedback on Youth Township Forum Representatives and how the Township Forums can be more youth-friendly going forward.

4 FEEDBACK FROM THE YOUTH CABINET PLANNING MEETING

1. Tom Sharman explained that the Youth Cabinet Leadership Team had met over the summer holidays to plan what they would like achieve over the next academic year, and a timetable of events has been decided.

Davina Hanley talked through the ideas that the Youth Cabinet want to focus on over the next year. She explained that 13 young people spent an afternoon over the summer holidays to decide the timetable. Davina asked for people who want to be involved in the events make her aware.

Davina explained that the Youth Cabinet wanted to set up a Twitter and Facebook page.

Youth Cabinet, 3 September 2013

Kate Alam asked what the intention was for the page and who would run the page, as the official line is that a page has to be mediated constantly.

It was identified that there is already a Youth Cabinet social media page set up which is mediated by the members of the Youth Cabinet. Tom explained that the group on Facebook is a 'closed' group at the moment, which is only for members of the Youth Cabinet, and they want to set up a Facebook page to advertise the Youth Cabinet.

Kate Alam explained that there is an integrated youth service Facebook page and a page could be added onto that.

Tom then explained that a Twitter page is wanted to 'live tweet' the meetings, what is being discussed and to promote events of the Youth Cabinet.

Cllr Vincent asked about how a Twitter account is controlled.

Cllr Walmsley explained how Twitter works, saying that a Twitter account can be made private if necessary.

India Taylor remarked that if the page received any abuse, it can be reported.

Tom Sharman said the Youth Cabinet wanted a public page to engage with those outside of the Cabinet and to advertise the events organised by the Cabinet.

Kate Alam asked the chair to clarify what the Youth Cabinet wanted from Social Media.

Tom Sharman answered that they wanted the page to be able to have comments from people, and to interact with the public. They wanted a Twitter account to be able to tweet throughout the meeting and keep the public up to date on events and what is happening as the Youth Cabinet is being rebranded.

Cllr Campbell asked what was agreed to be going forward.

It was agreed that:

Kate Alam would find out the logistics of setting up the social media pages.

2. Another idea for the Youth Cabinet was to meet up with Bolton Youth Cabinet to socialise, have some training and activities.
3. It was discussed about advertising the Youth Cabinet in the Bury times, which was agreed as a one off article to promote the dates of the meetings of the Youth Cabinet.
4. Emily Kay explained that the Youth Cabinet wanted to develop the 'Smile App', which would be a Smartphone app designed to be downloaded and would give you a daily task to do, to make others smile.

Tom Sharman explained that apps are easy to design and they planned to ask a student to develop the app and the Youth Cabinet would jointly decide on the content. Tom reiterated the idea the Youth Cabinet wants to be rebranded. Tom

said he felt that if the work was put into the design of the app it could be a useful tool for engaging with young people.

Cllr Walmsley asked who would design the app and how much it would cost to develop. Tom answered it would be free as they would get a college student to design it and it would be free to download.

India Taylor asked what platform the app would be on, and Tom replied, Android and Apple.

5. Davina explained that the Youth Cabinet had decided that the work of the cabinet should be promoted by young people and that they planned to visit schools to do this.
6. Davina explained that the Youth Market was an idea that the Youth Cabinet had to sell handmade goods in Christmas markets style layout. Davina explained that it would involved all the local schools and colleges across the borough, each school would be invited to have a stall where they could sell handmade items. It would be promoted in schools and within enterprise groups. It was discussed that originally the markets were planned to be held around the same time as the Christmas Markets, which there was not enough time for this to happen, so they would be held at a later date. Davina also said they wanted to build business skills training for young people, which is something that Stockport YM have achieved. All the planning and running of the Markets would be undertaken by the members of the Youth Cabinet.

Davina explained there would be a meeting held on Wednesday 11 September at 4.30pm at Bury Library to discuss the rebranding and of the markets, and its focus on the skills 4 life curriculums. It was also mentioned that Elms bank School already sell their own handmade jewellery. It was agreed that the date and time of the meetings be advertised on the Facebook page.

5 YPAS CONSULTATION

There will be a consultation on YPAS (Young People's Advisory Service) held on Tuesday 10th September between 4.30-6pm at Townside Primary Care Centre.

The consultation is being taken after feedback from the circles of influence day.

6 FIND IT 4 ME

Andrew Knight explained that the Council wanted to make information more accessible for young people. On the Bury Council website there is a find it for me page and after taking feedback and speaking to the IT department he had created a poster to be displayed around the borough to advertise this function. The Youth Cabinet had given feedback on a draft poster made, and the poster to be shown at the meeting was the result of that feedback being taken on board.

Feedback was given by the members of the Youth Cabinet on the poster, and it was agreed that a new final version would be agreed upon there. There were decisions made on the style, font, and pictures to be used.

Youth Cabinet, 3 September 2013

7 URGENT BUSINESS

1. Andrew Miller asked if it was possible for the Youth Cabinet to get a press officer to attend.

Cllr Walmsley asked what the press officer would be needed for.

Andrew answered to report when the meetings are being held.

Cllr Walmsley explained how the communications team worked, and that the way the press release would work is something the Youth Cabinet had rejected in the past.

It was agreed that:

The dates for the meetings for the year ahead would be put into a press release.

2. Emily Kay announced that it was Davina Hanley's last Youth Cabinet meeting and wished to thank her for all her work in the past year.

Davina said thank you, and that it had been a pleasure to meet all the young people and to work with them.

3. Davina explained about the Youth Parliament 'Make your Mark' campaign, which is where young people hold a debate in the House of Commons chamber, and decide what the key issues for young people across the country are. Young people across the country can vote, via a ballot paper on what their key issues are.

Davina explained that for every 1000 forms filled out; the young person responsible will get an award. Davina asked the young people to get involved with getting others to complete the ballot papers, which are available to fill in paper and online. She said that last year 250,000 young people had been involved with voting in 2012.

It was agreed that the Youth Cabinet would advertise the link to vote on Facebook, and they would hand out the leaflets in Bury Town Centre.

4. Hannah Unsworth explained about Local Democracy Week which is happening between the 14-18th October 2013. She explained about the different events that will be taking place during the week.

T SHARMAN
Chair

(Note: The meeting started at 5.00 pm and ended at 7.20 pm)



Youth Cabinet: Terms of Reference for the youth members

Background

The Youth Cabinet ensure that young people of Bury are given a voice on any issue that affects them and as laid out in The UN Convention on the Rights of the Child in Article 12 (Respect for the views of the child): "When adults are making decisions that affect children, children have the right to say what they think should happen and have their opinions taken into account".

Positive for Youth was published in Feb 2012. This document highlights the statutory obligation for Local Authorities to have young people involved in influencing decisions, having a pivotal role in the offer of high quality services.

The Children's Trust is committed to a culture of participation, so that listening and responding to children and young people becomes an integral part of everyday practice.

Who are the youth members of the Bury Youth Cabinet?

The youth representatives in the Youth Cabinet include the three members of Youth Parliament. All the young people have expressed a willingness and commitment to be involved in Youth Cabinet's activities in representing the voice of young people in Bury. Some of the young people represent their school or student councils or specific groups e.g. Children in Care Council, Young Carers, Streetwise. All young people are aged between 11 and 25 years, and live or study in Bury.

What does the Youth Cabinet do?

Their role is to represent young people's interests, views and concerns at meetings and events with councillors and representatives from the Bury Children's Trust Board. As well as this, they work on projects which aim to improve situations and solve problems that affect young people

The Youth Cabinet acts as a voice for the views and opinions of young people across Bury. It does this by:

- Identifying what young people think about various issues, what they feel is important and what they would like to see done.
- Informing young people of the different services, groups and opportunities available to them.
- Involving young people in decisions that affect them and in the development of services and activities that exist for them
- Influencing others to encourage them to listen to young people and respond to their needs and wishes.
- Campaigning on important issues to try to bring about change or improvements for the benefit of young people.
- Promoting positive images of young people and highlighting the contribution they make to the community.

- Supporting young people to be happy, healthy and safe and help them to achieve their full potential and have fun.

Principles

Youth Cabinet members have the responsibility to uphold the following ethos and principles:

- Bury Youth Cabinet does not represent any party political view.
- The members have a duty towards the young people they represent.
- Every young person has the right to have his/her view heard and listened to by Youth Cabinet.
- Youth members should respect and listen to the views of others, challenging discrimination and promoting equal opportunities.
- Bury Youth Cabinet is a safe zone where young people feel free to be able to express their own opinions.

Expectations

- It is important that Youth Cabinet members take their role and duty seriously when representing the Youth Cabinet.
- They must attend cabinet meetings and support as many other meetings and events as possible.
- They must maintain contact with other Youth Cabinet members and the Youth Participation Worker via Youth Cabinet Facebook and responding to emails, texts, telephone calls and letters.

Roles within Youth Cabinet

- Chair and Deputy Chair: Annual elections are carried out to decide upon these roles. The Chair is in control of the meeting, facilitating discussions, enabling all young people and adults to have an opportunity to give their view. The Chair ensures that all agenda items are fully discussed, keeping an eye on time constraints, with the Chair remaining impartial in all round table discussions.
- UK Youth Member of Parliament and Deputies: Borough wide elections take place every second year where the UK Youth MP and 2 Deputies are chosen. The Youth MP and Deputies are the link between Youthforia, the North West Youth Forum and the Youth Cabinet. This representation ensures that Bury are fully informed about campaigns, activities and events across the region for the promotion of positive change to improve the life experiences of young people.
- Leadership Committee: Membership is made up of the Chair, UKYMP and Deputies and approximately 5 other young people who are interested and committed in taking a leading role. Meetings take place in between the Youth Cabinet dates and focus on agenda items, specific projects and consultations and overall plans for the Youth Cabinet.
- Young people representing specific groups, namely; School / Student Councils, youth organisations, Children in Care Council, Young Carers,

Youth Disability Group. The expectation would be that these young people would be the communication link between the group they represent and the Youth Cabinet.

Youth Cabinet: 2013-2014 Specific role, purpose and responsibilities

This was agreed by Youth Cabinet on 17 April 2013 and reviewed by the Leadership Committee on 15 May 2013

What is the purpose of the Youth Cabinet?

- To discuss issues and put forward young people's views to councillors.
- To be used as a consultation forum on decisions affecting young people.
- To create a network for young people to voice and share their ideas.
- To campaign - making Bury better.
- To address issues, debate and take action e.g. The Walking Rainbow.
- To provide a voice for young people, improve representation and a new perspective on ideas.
- Improving lives of young people.
- To have a relationship with the Children's Trust Board
- To have wide representation of young people across Bury, including all schools and youth organisations

What is the role of the young person participating?

- To campaign
- Get involved
- To decide on practical solutions for change
- To tackle issues
- To feedback discussions and ideas to other organisations, including school and student councils
- To be involved in consultations
- To contribute ideas and use their own voice
- To represent others' views
- To have a relationship with the Children's Trust
- To have one or more young people dedicated to specific areas of work / projects

Who should decide on what is discussed and how it should run?

- The Chair
- Members of Youth Cabinet
- Leadership/ planning committee.
- Young people who are very committed to Youth Cabinet

What should happen in the meetings?

- Discussions and debates.
- Organising events

- Promotions
- Training for young people

Other ideas...

- Link with other Youth Cabinets from other areas
- Have a yearly social event
- Debating teams
- Have a Youth Cabinet bank account – apply for funding
- Fund raising
- Link with Township Forum young people

CIRCLES OF INFLUENCE 2013**Key Findings and Recommendations**

Key Findings	Recommendations for Service Providers	Recommendations for Young People
More health information sessions in schools: more peer led, to include people with experience of the issue to talk to other young people, organise relationships education in small, single gender groups	Advise to be addressed initially by the Children's Trust Board, considering a community asset approach.	
To develop an information pack for a safe night out	Advise to be discussed in Bury Safeguarding Board. To gain advice from the Street Pastors.	Children's Services to work with young people to develop a pack of information to inform the contents of a safe package.
YPAS to offer clinic times with the waiting room exclusively for young people, and not shared with adult GUM patients	YPAS to take on board suggestions about changes to service.	September 2013 - Young people were involved in a YPAS consultation regarding redesign and rebranding of sexual health services. This specific point was highlighted during the consultation.
There needs to be more access to Mental Health services. These services should be better promoted e.g. posters and leaflets	Pennine Care NHS Foundation Trust is working with partner organisations to re-design Child and Adolescent Mental Health Services in Bury to improve the quality and effectiveness of services. Pennine Care have designed a new web site "with U in mind". This website provides information on mental health issues for children and young people.	
Lower cost, non-competitive youth gym activities	Sports Development and Youth Service to promote the: - "I will if you will" campaign, offering low cost provision specifically aimed at females. - "Sportivate Programme" for 14 - 25 years	

To have sticky labels on mirrors, to boost confidence in body image	Outcomes from the Body, Mind, Spirit Conference will be to produce some materials for schools to use to support sessions for young people to help them to challenge negative thoughts and promote positive affirmations.	Young people to lead discussions in their own schools / colleges to develop a positive approach towards body image.
Raising awareness about the Sharp system so that there is greater knowledge about reports on bullying and hate crime	To request that the Children's Trust Board support a proposal to encourage all schools to use the SHARP system and to promote it more effectively for young people. This will ensure that all issues from a young person's perspective are being reported and addressed. An electronic questionnaire is being planned to gain information from young people anonymously about their on line activity. The data and statistics will be used to inform newsletters, media coverage and additional training for parents.	
Provide information and advice to young people to help them to negate the effects of cyber bullying	Be safe, Be cool is currently addressing cyber bullying to year 9s. A pilot is being planned in one school; to train prefects to help young people and to produce a leaflet and website specifically aimed at young people. This will then be rolled out to all schools.	
To run a "Hate Crime pilot diversity day". This could be promoted to all high school and colleges	The St Monica's "Hate Crime Diversity Day" run in June is currently being evaluated. It is planned that this session will be offered to other schools during the year.	
Police officers being visible in the community and building up positive trusting interactions with young people	The Police have been informed about this view.	
More police presence on trams and improved security	The Police have been informed about this view.	

Promote non-emergency contact and promote that it is OK to talk to the police to talk about any noticed suspicious behaviour	Services to put information about 101 in their buildings and on social media pages.	Young People in Youth Cabinet who represent their school or college, to talk to senior staff about promotion of the non emergency number.
More life skills education: CV writing and interview skills, budgeting and coping skills	Children's Trust Board to promote events such as Be Safe, Be Cool and encourage schools who offer Life Skills education to share good practice through the Secondary Learning Collaborative and PSHE/Citizenship group. Backing Young Bury School Offer to be launched after October half term. Sessions offered will include CV writing, interview skills and budgeting etc	Youth Market will help to develop entrepreneurial and business skills, and will include pre event training. Currently planned for 6 July
More information and advice to help in making career decisions	Connexions provide information, advice and guidance in schools.	
Days to showcase alternative areas of work and workshops for life skills	Backing Young Bury School Offer will offer information, workshops and learning opportunities for young people in all schools, including apprenticeships, information, advice and guidance, work related education and enterprise skills.	
BASH: to encourage all head teachers to show schools the Curriculum for Life petition.	Action for Children's Trust Board to take this forward.	
Have a graffiti walk to showcase young people's landmark / space in Bury	To have discussions with EDS and Neighbourhoods and Communities to identify an area that could be used for an artistic landmark.	

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